

The West Carrollton City School District Board of Education met on September 6, 2023, in regular session at the Community Room of the Board of Education Office, 430 East Pease Avenue, West Carrollton, Ohio 45449 at 6:00 p.m.

Mr. Jon Lewallen, President, called the meeting to order at 6:00 p.m. By call of roll, the following members were present: Mr. Joe Cox, Ms. Autumn Harvey, Mr. Jon Lewallen, and Mr. Nate Mundy. Mrs. Leslie Miller was absent. Also in attendance were: Dr. Andrea Townsend, Superintendent; Mr. Ryan Slone, Treasurer; Mrs. Melissa Theis, Assistant Superintendent; Mr. Devon Berry, Director of Human Resources; and Mr. Jack Haag, Business Manager. Mrs. Julie Jones, Director of Curriculum and Instruction, was absent.

Following the pledge of allegiance, Mr. Lewallen introduced the Board members and administrative staff.

It was moved by Mr. Cox, seconded by Mr. Mundy, the West Carrollton Board of Education adopt the agenda for the September 6, 2023, meeting as presented.

2023-161

On call of roll, motion carried. Mr. Cox, Aye; Ms. Harvey, Aye;
Mr. Lewallen, Aye; Mrs. Miller, Absent; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

Mr. Lewallen welcomed public participation on agenda items.

There were no comments.

Communication Update – Communication Assistant Janine Corbett

It was moved by Mr. Cox, seconded by Mr. Mundy, the West Carrollton Board of Education approve the following item:

- a) Minutes of the regular meeting held on August 16, 2023, and the special meeting held on August 23, 2023

2023-162

On call of roll, motion carried. Ms. Harvey, Aye; Mr. Lewallen, Aye;
Mrs. Miller, Absent; Mr. Mundy, Aye; Mr. Cox, Aye. 4 Ayes, 1 Absent.

It was moved by Ms. Harvey, seconded by Mr. Mundy, the West Carrollton Board of Education approve the following personnel items:

- a) Accept the ratification of the resignation of the following individuals:

Katie Lyons, EMIS Coordinator - effective August 31, 2023

Christian Williams, Paraprofessional Attendant, Harold Schnell Elementary - effective August 14, 2023

Neviah Dallas, Paraprofessional Attendant, Middle School - effective August 16, 2023

- b) Hire the following individual on a salary notice for the 2023-24 school year:

Helleen Magee, Long Term Substitute Teacher, 7th Grade ELA (1st Semester = 78 days) - Middle School - BA - 10 years = \$27,130.74 – effective August 28, 2023

- c) Conditionally employ the following substitute teachers/speech language pathologists/school nurses/home instructors/principals for the 2023-2024 school year, pending approval by the Bureau of Criminal Identification & Investigation and Concentra Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Lynn Amann
David Moodie
Lugene Reid
Ruth Ogletree

- d) Accept the ratification to conditionally employ the following individuals pending approval by the Bureau of Criminal Identification & Investigation and Concentra Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Camila Aguilera, Paraprofessional Assistant, Middle School, Step 0 - effective August 16, 2023 (License pending August 14, 2023)

Ashley Dillon, Substitute Food Service, Middle School - effective August 16, 2023

Trisha Bushor, Playground Aide, Harry Russell, Step 0 - effective August 16, 2023 (license issued August 17, 2023)

Tammi Hepfer, Playground Aide, Harry Russell, Step 0 - effective August 14, 2023 (license issued August 3, 2023)

•Cora Binder, BMIS Coordinator - Step 13, Level B, effective September 12, 2023

- e) Conditionally employ the following individuals pending approval by the Bureau of Criminal Identification & Investigation and Concentra Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Darenee Terry, School Health Associate, District Wide, Step 3 - effective September 4, 2023 (license issued August 29, 2023)

Jeffrey Crooks, Substitute Custodian - effective August 28, 2023

Dorian Hoover, Classroom Instructional Paraprofessional, Intermediate School, Step 0 – effective September 5, 2023 (license pending as of July 13, 2023)

Alisha Oney, Paraprofessional Attendant, Harry Russell, Step 0 - effective September 5, 2023 (license pending as of August 30, 2023)

- f) Amend the salary for the following individual for the 2023-2024 school year:

Kyle Flickinger - from BA150, 12 years to MA, 12 years - from \$70,698.00 to \$77,040.00

- g) Revise the following individual's limited teaching contracts:

Ryan Stacy, 6th Grade Teacher, Intermediate School FROM – MA, 0 years, paid at MA - 1 year = \$48,205.00 TO - MA, 1 year (paid at Year 1) = \$48,205.00 for the 2022-23 school year

Ryan Stacy, 6th Grade Teacher, Intermediate School FROM – MA, 1 year, (paid at Year 1) = \$49,531.00 TO - MA, 2 years = \$52,029.00 for the 2023-24 school year

- h) Grant a leave of absence to the following individuals, in accordance with the provisions of the Family Medical Leave Act:

Jennifer Bechler, Teacher, Middle School, leave beginning August 14, 2023, through November 3, 2023

Cheri Samworth, Paraprofessional Assistant, Harold Schnell Elementary, leave beginning August 14, 2023, through November 8, 2023

Dee Worley, Computer Lab Coordinator, ECC, leave beginning August 14, 2023, through September 22, 2023

- i) Grant an unpaid leave of absence to the following individuals:

Jennifer Bechler, Teacher, Middle School, leave beginning November 4, 2023, through January 7, 2024

Lauren Gard, Paraprofessional Assistant, ECC, leave beginning January 11, 2024, through January 23, 2024

Cheri Samworth, Paraprofessional Assistant, Harold Schnell Elementary, leave beginning November 9, 2023, through January 5, 2024

- j) Grant a leave of absence to the following individual:

Deborah Snyder, Bus Aide, leave beginning August 14, 2023, through September 25, 2023

2023-163

On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Absent;
Mr. Mundy, Aye; Mr. Cox, Aye; Ms. Harvey, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Cox, seconded by Ms. Harvey, the West Carrollton Board of Education approve the following personnel items:

- a) Rescind the following supplemental/pupil activity contracts for the 2023-24 school year:

Robin Manning, Department Chair Intermediate School Science (3-5 Teachers), Step 5 - \$3,063.00

Nicole Martin, Team Leader - Intermediate School - Step 2 - \$2,932.00

Kelly Seputis, Department Chair Intermediate School Language Arts (6+Teachers) (50%), Step 2 - \$1,466.00

Kelly Teemer, Team Leader - Intermediate School - Step 2 - \$2,932.00

- b) Amend the supplemental/pupil activity contract to the following individual for the 2023-24 school year:

Emmy Bogue, from Department Chair Intermediate School Language Arts (50%), Step 2 - \$1,466.00 to Department Chair Intermediate School Language Arts (100%), Step 2 - \$2,932.00

- c) Grant an Athletic supplemental/pupil activity contract to the individuals listed in Appendix A for the 2023- 2024 school year
- d) Grant a Non - Athletic supplemental/pupil activity contract to the individuals listed in Appendix B for the 2023- 2024 school year
- e) Approve the following individuals as an Athletic Event Worker for the 2023-2024 school year:

Juan Barbosa

Doug Hatcher

Mary Jo Phillips

Ryan Seth Bolender

Marc Hill

Diora Randolph

Josh Collier

Mary Lengefeild

Patrick Schweickart

Calvin Cummings

Stephen Massie

Madison Stapleton

2023-164

On call of roll, motion carried. Mrs. Miller, Absent; Mr. Mundy, Aye;
Mr. Cox, Aye; Ms. Harvey, Aye; Mr. Lewallen, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Ms. Harvey, the West Carrollton Board of Education accept the ratification to grant an administrative contract to the following administrator for the period of time indicated:

Roger Spurgeon, Technology Supervisor, Step 16

Type of Contract: Administrative – 229 days

Length of Contract: Two Years – beginning August 23, 2023, through July 31, 2025

2023-165

On call of roll, motion carried. Mr. Mundy, Aye; Mr. Cox, Aye;
Ms. Harvey, Aye; Mr. Lewallen, Aye; Mrs. Miller, Absent. 4 Ayes, 1 Absent.

It was moved by Ms. Harvey, seconded by Mr. Cox, the West Carrollton Board of Education approve the grant donation to the West Carrollton Intermediate School Stem Club from Robotics Education and Competition (REC) for one (1) ADC Returning Team Game Element; one (1) Aerial Drone Initial Returning Team Registration; and two (2) Aerial Drone Additional Returning Team Registrations.

2023-166

On call of roll, motion carried. Mr. Cox, Aye; Ms. Harvey, Aye;
Mr. Lewallen, Aye; Mrs. Miller, Absent; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Ms. Harvey, the West Carrollton Board of Education adopt the Substitute Student Teacher Resolution, as presented (Appendix C).

2023-167 On call of roll, motion carried. Ms. Harvey, Aye; Mr. Lewallen, Aye;
Mrs. Miller, Absent; Mr. Mundy, Aye; Mr. Cox, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Mr. Cox, the West Carrollton Board of Education approve the quotation for EL services from the Hamilton County Educational Service Center for the 2023-2024 school year, as presented (Appendix D).

2023-168 On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Absent;
Mr. Mundy, Aye; Mr. Cox, Aye; Ms. Harvey, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Cox, seconded by Ms. Harvey, the West Carrollton Board of Education approve, as presented (Appendix E), the proposed agreement with Schulz Squared LLC to provide storm shelter peer review services on the OFCC CFAP projects.

2023-169 On call of roll, motion carried. Mrs. Miller, Absent; Mr. Mundy, Aye;
Mr. Cox, Aye; Ms. Harvey, Aye; Mr. Lewallen, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Mr. Cox, the West Carrollton Board of Education approve the following transportation contracts with Senior Assistants, Inc., for the 2023-2024 school year:

- 1) Transport one (1) student to and from VanGorden Elementary School, 6475 LeSourdsville-West Chester Road, Liberty Township, OH 45011
- 2) Transport one (1) student to and from the WCESC Western Row facility, 755 Western Row Road, Mason, OH 45040

2023-170 On call of roll, motion carried. Mr. Mundy, Aye; Mr. Cox, Aye;
Ms. Harvey, Aye; Mr. Lewallen, Aye; Mrs. Miller, Absent. 4 Ayes, 1 Absent.

It was moved by Mr. Cox, seconded by Ms. Harvey, the West Carrollton Board of Education approve, as presented (Appendix F), the Memorandum of Understanding between the West Carrollton Classified Employee Association and the West Carrollton City School District Board of Education to clarify initial step placement for LPN's and RN's.

2023-171 On call of roll, motion carried. Mr. Cox, Aye; Ms. Harvey, Aye;
Mr. Lewallen, Aye; Mrs. Miller, Absent; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Ms. Harvey, the West Carrollton Board of Education approve the Sports Medicine, Wellness, Education Services, and Sponsorship Agreement Between Kettering Health Sports Medicine and West Carrollton City Schools per the terms and provisions stated in the agreement (Appendix G).

2023-172 On call of roll, motion carried. Ms. Harvey, Aye; Mr. Lewallen, Aye;
Mrs. Miller, Absent; Mr. Mundy, Aye; Mr. Cox, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Cox, seconded by Ms. Harvey, the West Carrollton Board of Education approve the following resolution:

RESOLUTION AUTHORIZING THE WEST CARROLLTON BOARD OF EDUCATION TO ADVERTISE AND RECEIVE BIDS FOR THREE (3) SCHOOL BUSES

WHEREAS, the West Carrollton Board of Education wishes to advertise and receive bids for the purchase of three (3) or more school buses.

NOW, THEREFORE, BE IT RESOLVED that the West Carrollton Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of three (3) school buses.

2023-173

On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Absent;
Mr. Mundy, Aye; Mr. Cox, Aye; Ms. Harvey, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Cox, seconded by Mr. Mundy, the West Carrollton Board of Education appoint the following individual to a Board Committee:

- a) Miami Valley Career Technology Center: Autumn Harvey – effective September 16, 2023, through December 31, 2025 (to complete an unexpired term)

2023-174

On call of roll, motion carried. Mrs. Miller, Absent; Mr. Mundy, Aye;
Mr. Cox, Aye; Ms. Harvey, Aye; Mr. Lewallen, Aye. 4 Ayes, 1 Absent.

Student Representative Report

Madilyn McCune spoke regarding a back to school update, including information on school spirit, parking lot spaces painting, bathroom policy, rock painting, and clubs.

Mr. Lewallen welcomed committee reports from Board members.

Mr. Lewallen gave an update on the MVCTC.

Mr. Lewallen welcomed comments from Superintendent Dr. Andrea Townsend and Treasurer Ryan Slone.

Jodi Morris and Christa Cox (co-presidents of West Carrollton Education Association - WCEA) and Sunshine Maggard and Dan LaForce (co-presidents of West Carrollton Classified Employees Association - WCCEA) were not present for comments.

Mr. Lewallen welcomed comments from Central Office Staff.

Mr. Lewallen welcomed public participation.

There were no comments.

Mr. Lewallen welcomed comments from Board Members.


Mr. Lewallen announced the Board would not conduct a work session or executive session.

It was moved by Mr. Mundy, seconded by Mr. Cox, the West Carrollton Board of Education adjourn the regular meeting at 6:44 p.m.

2023-175

On call of roll, motion carried. Mr. Cox, Aye; Ms. Harvey, Aye;
Mr. Lewallen, Aye; Mrs. Miller, Absent; Mr. Mundy, Aye. 4 Ayes, 1 Absent.


Mr. Jon Lewallen, President


Mr. Ryan Slone, Treasurer